

# St Paul's Church Howell Hill

## Children's Pastor

### Introduction

An important and valued feature of the ministry of St Paul's is the large and engaging children's work which has over the years developed many young disciples of Christ. The Children's Pastor is responsible for all our work with 5-11's (reception – year 6.) (Average 100 children every Sunday and 75 to weekly Flipz Club) The Children's Pastor works alongside our Families Pastor and Youth Team in transitioning young people between pre-school and primary school and then from primary school into secondary school. The Children's Pastor also works alongside the Families Pastor encouraging and connecting parents.

On appointment, the Children's Pastor would be encouraged to review all our current children's ministry and to suggest how we may develop it.

We long to see our children on fire for Christ, making an impact in their schools and being prepared for their future lives.

Key features of the current children's ministry at St Paul's are:

- Friday night Flipz, 5:45-7:00pm – A fun kid's club with a short Christian message, for those in school years 3-6 – (Approx. 75 per week – majority from an unchurched background)
- Sunday morning: To lead the children's ministry during our Sunday morning worship. (Approx. 100 Kids Years R-6 per Sunday)
- To develop links and work with Cuddington Croft Primary School and other local Schools as agreed with your line manager.
- To run and organise outreach events for children and their families.

### Job Description

#### 1. A member of St Paul's Staff Team

- To attend staff meetings, training days, retreats and prayer meetings as directed by your line manager.
- To be an active member of the St Paul's community that includes regularly worshipping in our evening service, attending social events and other St Paul's activities.
- To serve in other areas of St Paul's as appropriate to your passions and skills and as agreed with your line manager.
- To undertake Safeguarding training and other appropriate training as agreed with your line manager.
- To meet regularly with your line manager.

## 2. Sunday Activities

- To develop and oversee relevant children's curriculum for school years R-6
- To work alongside the Family Pastor to ensure continuity with pre-school and year R
- To lead and organise regular planning meetings and training (including Safeguarding training) for the volunteer team.
- To organise and plan each term's content, including appropriate development of volunteers.
- To plan and organise termly socials for each group within the children's ministry.
- To work with the clergy team in ensuring that our Sunday worship connects with children where appropriate.
- To maintain registers, keep appropriate records – making use of our church database system – currently Churchapp.
- To lead and preach at all-age services alongside the team at St Paul's.
- To help develop and take a lead, alongside others, at our monthly all-age service Way2Go Central.

## 3. Weekly Activities

Currently these include:

- To lead and develop our Friday night outreach event Flipz; connecting with children both from within our church community, their friends and parents.
- Developing the volunteer team including young people.
- To build and develop links with Cuddington Croft Primary School and other local schools including regular assemblies, helping with school trips (possibly including residential), lunch time clubs, productions that take place at St Paul's and delivering lessons where appropriate.
- To build and develop links with other schools as appropriate.
- To reflect, change, develop and grow these activities in consultation with your line manager.

## 4. Special Events

Currently these include (these can all be reviewed and developed in consultation with your line manager)

- To run and lead an annual Holiday Club.
- To organise, and lead key children's services during the church's calendar including the Christmas Family Carol Service and the Good Friday Family Service and a children's act of remembrance.
- To run an alternative Hallowe'en event for the children in our community.
- To reflect, change, develop and grow these activities in consultation with your line manager.

## 5. Other

- To be part of the teams that run and plan community events, as appropriate.

- To run and provide communion preparation once a year and baptism preparation when required.
- To visit children and their parents in their homes when appropriate.

## How we would support you in this

1. You would report to Paul Dever, our Associate Vicar. He will meet with you once a week to support and encourage you in this post. He will be your line manager. You will work alongside our Families' Pastor, Keren Hillman.
2. You would be supported by a large staff team. We aim to work closely together, actively praying and encouraging one another alongside our more formal staff training and meetings.
3. You are expected to be active members of the church community and ensure spiritual growth by attending evening services, a midweek Life Group and developing a personal prayer partnership with another Christian, or spiritual advisor, from within or outside the St Paul's congregations.
4. You would be encouraged to seek out relevant external training and support from Guildford Diocese and elsewhere. This should be discussed with your line manager.
5. Your salary will be in the range of £23,000-£26,000 depending on experience.

## The person we're looking for would have:

<i>Faith</i>	<p>A personal, evangelical faith in Jesus Christ</p> <p>A firm understanding of God as Father</p> <p>A sure reliance on the work and power of the Holy Spirit</p> <p>An acknowledgment of the Bible as the Word of God and our need to feed on it regularly</p> <p>An established habit of prayer and worship – but open to a variety of ways of approaching God</p> <p>A commitment to the Great Commission – of seeking to share faith with others through practical help, spoken word, caring attitude and openness</p>
<i>Character</i>	<p>An approachable, easy-going personality</p> <p>Well motivated and a self-starter</p> <p>Strong leader but sensitive to the views of others</p> <p>An energetic and dynamic approach to life</p> <p>A good sense of humour</p>
<i>Skills</i>	<p>The ability to communicate with both parents and young children at an appropriate level, regardless of cultural or social background</p> <p>The ability and confidence to lead large groups (eg 80-120 adults and children) and give talks</p> <p>The ability to motivate teams of volunteers and pastoral understanding of the circumstances which affect their involvement</p> <p>A communicator to a large congregation</p> <p>To enjoy working in a team</p> <p>Reasonable physical fitness</p> <p>Organisational abilities to ensure sessions run smoothly and tasks are delegated appropriately; an ability to recruit help is also important</p> <p>A familiarity with computers, and spreadsheet programs such as Excel and Publisher would be helpful</p>

